

# 2024

## Employee Benefits Enrollment Guide





## Welcome to Open Enrollment for your 2024 Benefits!

Elections made during open enrollment will become effective January 1, 2024. Noble offers you and your eligible family members a comprehensive and valuable benefits program. We encourage you to take the time to educate yourself about your options and choose the best coverage for you and your family.

For those of you who are eligible for benefits, the annual open enrollment opens, 12/4/2023 through 12/11/2023. Open Enrollment will take place within Paylocity! All benefit eligible employees must go into Paylocity to complete the process, even if you waive all voluntary benefits. If you do not complete the process, all optional benefits will be waived! The enrollment window will close at midnight on 12/11/2023.



## Am I eligible?

- All regular full-time employees working continuously throughout the year on a schedule of at least 30 hours per week.
- All staff paid per visit who continuously have at least 15 billable client visits per week throughout the year.



- Complete the online enrollment process. Print your confirmation page once you are confident you have made the choices right for you and any dependents.
- If you are enrolling in either of the IU Health Plans, you must complete a paper enrollment form, even if you currently have the same coverage. This form is embedded inside the Paylocity.



• Open Enrollment will begin December 4 through December 11, 2023



## How to Make Changes

Unless you have a qualified change in status, you cannot make changes to the benefits you elect until the next open enrollment period. Qualified changes in status include marriage, divorce, legal separation, birth or adoption of a child, change in child's dependent status, death of spouse, child or other qualified dependent, commencement or termination of adoption proceedings, or change in spouse's benefits or employment status.

\*\* Review your paycheck! If you notice errors in your payroll regarding benefit enrollments, tax exemptions, address. etc., notify Jan Bowman, j.bowman@mynoblelife.org .\*\*

## Benefit Overview: Carrier, Contributions, Taxes, & Eligibility

At Noble, we work hard to offer you a competitive and comprehensive benefits package as part of your total rewards. Our hope is that these benefits will help you and your family fully realize your health, finance, and work-life balance goals.

See below for a quick glance at your benefit options. Pre-tax benefits are not subject to Social Security withholding, federal, most state and local income taxes. This helps save you money!

Benefit	Carrier	Company Contribution	Tax Treatment	Date of Eligibility
Medical/Prescription Coverage	IU Healthcare	You & Noble share the cost	Pre-Tax	First of the month following 30 days
Dental Coverage	UHC	You pay 100%	Pre-Tax	First of the month following 30 days
Vision Coverage	UHC	You pay 100%	Pre-Tax	First of the month following 30 days
Basic Term Life and AD&D	New York Life	Noble pays 100%	Not Applicable	First of the month following 30 days
Short Term Disability	New York Life	You pay 100%	Post-Tax	First of the month following 30 days
Long Term Disability	New York Life	Noble pays 100%	Not Applicable	After one year of service
Optional Life Insurance and AD&D	New York Life	You pay 100%	Post-Tax	First of the month following 30 days
Medical Flexible Spending Account*	Paylocity	You pay 100%	Pre-Tax	First of the month following 30 days
Dependent Care Flexible Spending Account	Paylocity	You pay 100%	Pre-Tax	First of the month following 30 days
Limited Purpose Flexible Spending Account	Paylocity	You pay 100%	Pre-Tax	First of the month following 30 days
Health Savings Account**	Paylocity	You pay 100%	Pre-Tax	First of the month following 30 days

<sup>\*</sup>Cannot be enrolled in the HDHP plan for this account
\*\*Must be enrolled in the HDHP plan to qualify for this account

## **Medical & Prescription Drug Plans**

Noble will offer medical coverage through **IU Healthcare**. We will offer two plan choices for your convenience. You do not need to select a Primary Care Physician. The plans allow the use of IU Healthcare contracted facilities and physicians. The following chart compares the two different plans you may choose from.

IU Health High Deductible Health Plan			
Services	In-Network	Out-of-Network	
Deductible	Embedded		
- Individual	\$3,500	Not Applicable	
- Family	\$7,000		
Out-of-Pocket Max			
- Individual	\$3,500	Not Applicable	
- Family	\$7,000		
Preventive Care	No Cost Share	Not Covered	
Physician Visit		Not Covered	
PCP / Specialist	Deductible / 0%	Not Govered	
Virtual Visits	Deductible / 0%	Not Covered	
Hospitalization	Deductible / 0%	Not Covered	
Urgent Care		ductible / 0%	
Emergency Room		ductible / 0%	
	Non emergent us	e of the ER is not covered	
Labs, X-Rays, Major	Deductible / 0% Not Covered		
Diagnostic Imaging			
Mental & Behavioral Health	Deductible / 0%	Not Covered	
Rehabilitative / Habilitative	Deductible / 0%	Not Covered	
Services	Beaderbie / e/e	Trat Severau	
Prescription Drugs	IUHealth Pharmacies / CVS		
See Tier definitions at the end of	Caremark Advanced Choice	Out of Network (including Walgreens)	
this section	Pharmacies		
Retail			
- Tier I (Preventive)	No Cost		
- Tier II	Deductible / 0%		
- Tier III	Deductible / 0%	Not Covered	
- Tier IV	Deductible / 0%		
- Tier V	Deductible / 0%		
- Tier VI	Deductible / 0%		
Mail Order			
- Tier I (Preventive)	No Cost		
- Tier II	Deductible / 0%		
- Tier III	Deductible / 0%	Not Covered	
- Tier IV	Deductible / 0%		
- Tier V	Deductible / 0%		
- Tier VI	No Coverage		

## Your Medical Plan Cost in 2024

EMPLOYEE BI-WEEKLY DEDUCTIONS (24 PAYS/YEAR)				
HDHP	Employee Only	Employee & Spouse	Employee & Children	Employee & Family
Your Contribution	\$36.18	\$239.53	\$150.23	\$403.15
Noble's Contribution	\$515.68	\$964.88	\$796.51	\$1,273.34

## **Medical & Prescription Drug Plans Continued**

IU Health Plan PPO			
Services	In-Network		Out-of-Network
Deductible	_		
- Individual	\$2,000		Not Applicable
- Family	\$4,000		
Out-of-Pocket Max			
- Individual	\$4,		Not Applicable
- Family		000	
Preventive Care	No Cos	t Share	Not Covered
Physician Visit			
PCP		Copay	Not Covered
Specialist	\$40 C	Copay	
IU Health Virtual Visit	000.0		N. ( O and )
PCP	\$20 C		Not Covered
Specialist	\$40 C	Copay	
Hospitalization	Doductik	ole / 20%	Not Covered
Inpatient Outpatient	Deductik	DIE / 2070	Not Covered
Urgent Care			\$75 Copay
Emergency Room			Copay then 20%
Linergency Room			use of the ER is not covered
Labs, X-Rays, Major			
Diagnostic Imaging	Deductible / 20%		Not Covered
Mental & Behavioral Health			
Inpatient	Deductible / 20%		Not Covered
Outpatient	\$10 Copay		
Rehabilitative / Habilitative	Deductible / 20%		Not Covered
Services			Not Covered
Prescription Drugs		CVS Caremark	
	IUHealth	Advanced	Out of Network (including Walgreens)
See Tier definitions at the end of this section	Pharmacies	Choice	
Section		Pharmacies	
Mail Order	\$0	\$0	
- Tier I (Preventive)	\$0 \$3	\$5	
- Tier II	\$5 \$5	\$10	
- Tier III	\$20	\$30	Not Covered
- Tier IV	\$35	\$60	
- Tier V	\$10% to \$350	\$20% to \$350	
- Tier VI	Max	Max	
Mail Order (90 Days)			
- Tier I (Preventive)	\$0		
- Tier II	\$12.50		N
- Tier III	\$25		Not Covered
- Tier IV	\$70		
- Tier V	\$150 Not covered		
- Tier VI	Not co	overea	

## Your Medical Plan Cost in 2024

EMPLOYEE BI-WEEKLY DEDUCTIONS (24 PAYS/YEAR)				
PPO	PPO Employee Only Employee & Spouse Employee & Children Employee & Fan			
Your Contribution	\$132.78	\$440.75	\$296.07	\$705.79
Noble's Contribution	\$456.56	\$845.46	\$714.97	\$1,084.56

## **IU Network Search**

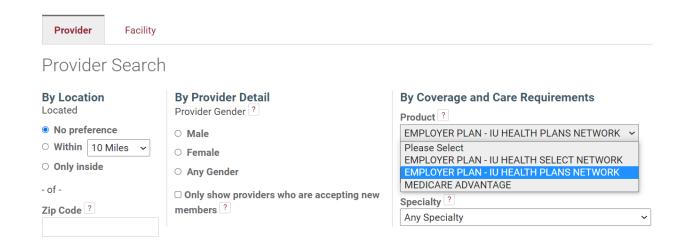
#### **Locate a Provider:**

To search for a provider participating in the <u>IU Health Plans Network</u> plans below, please access the following link: www.IUHealthPlans.org.

Click the "Find a Doctor or Facility" link near the top of the page.

In the "Product" drop down box select "Employer plan – IU Health Plans Network."





#### **Rx Tier Information**

Tier I	(Tier 1)	Preferred Generic Medications
Tier II	(Tier 2)	Generic Medications
Tier III	(Tier 3)	Preferred Brand Medications
Tier IV	(Tier 4)	Non-Preferred Brand & Generic Medications
Tier V	(Tier 5)	Specialty & High-Cost Medications
Tier VI	(Tier 6)	Non-Formulary Medications *These are not covered under either plan option

#### **Rx Reminders**

Remember, you will pay the lowest amount if filling your prescriptions through an IU Health Pharmacy. In addition, these pharmacies offer curbside delivery and/or validated parking. However, almost all major pharmacies are in-network including CVS, Kroger, Target, Wal-Mart, Costco, etc....

Walgreen's Pharmacies are **NOT** in-network and there is no coverage for your prescription fills at this pharmacy.

## **Dental Plan**

Noble's Dental plan is offered through United Healthcare. Please visit <a href="www.myuhcdental.com">www.myuhcdental.com</a> for a provider search function. Search for providers in the Options PPO 30 Network.

Services	In-Network	Out-of-Network	
Deductible	Applies to Basic and Major Services only \$50 Ind. \$150 Max. for Family		
Annual Maximum	\$1,	250	
	100%	90%	
Preventive Services	Cleanings, Exams, X-Rays, Fluoride, Sealants, Space Maintainers		
	80%	70%	
Basic Services	Fillings, Emergency Palliative Treatment, Oral Surgery, Endodontics, Periodontics		
	50%	40%	
Major Services	Crowns, Dentures, Bridges (Implants are not covered)		
Orthodontic Services	For Children to age 19 - 50%		
Orthodontic Lifetime Maximum	\$1,000		
Waiting Periods	No	one	

#### Your Dental Plan Cost in 2024

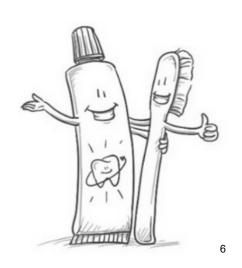
EMPLOYEE BI-WEEKLY DEDUCTIONS (24 PAYS/YEAR)			
	Employee Only	Employee + 1	Employee + 2 (or more)
Your Contribution	\$16.99	\$33.66	\$59.04

#### **Some Procedures Might Be Excluded/Limited:**

\*See Certificate for full list of limitations and exclusions.

Please note that cosmetic procedures are NOT covered under this dental plan. Additionally, the following procedures are limited by a specific number of visits/age group:

- Oral Exams/Cleanings: 2 per consecutive
   12 months
- Full Mouth X-rays: once every 3 years
- Bitewing X-rays (adult): 1 per calendar year
- Sealants (child to age 16): 1 per tooth per three-year period (permanent molar)



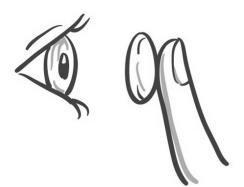
## Vision Plan

Noble's Vision plan is offered through United Healthcare. This program offers comprehensive vision coverage at affordable rates. Coverage includes exams, frames, lenses, and contact lenses. UHC's Vison network includes both retail and independent vision providers. To search for a provider, visit <a href="www.myuhcvision.com">www.myuhcvision.com</a>.

Plan Feature	In-Network	Non-Network
Exam with Dilation as Necessary	\$10 Copay	Up to \$40
Frames	\$130 allowance Plus 30% off balance	Up to \$45
Standard Plastic Lenses	\$25 Copay \$25 Copay \$25 Copay \$70 Copay \$150 Copay \$25 Copay Up to 4 boxes Up to \$130 100%	Up to \$40 Up to \$60 Up to \$80 N/A N/A Up to \$80 Up to \$130 Up to \$130 Up to \$210
Frequency	contact lenses (you cannot acc	e new lenses for glasses OR ess coverage for both lens type e year)
<ul> <li>Examination</li> <li>Lenses or Contacts</li> <li>Frames</li> <li>Once every 12 months</li> <li>Once every 12 months</li> <li>Once every 24 months</li> </ul>		/ 12 months

## Your Vision Plan Cost in 2024

EMPLOYEE BI-WEEKLY DEDUCTIONS (24 PAYS/YEAR)				
Employee Only Employee & Spouse Employee & Children Employee & Family			Employee & Family	
Your Contribution	\$3.61	\$6.85	\$7.21	\$10.61



#### Don't "See" a Vision Insurance Card?

This time, it's not a trick of your eye. UHC does not distribute a member specific ID card. If you go to your eye doctor and provide your name, your SSN and UHC's name, your doctor should be able to look you up in the system.

## Basic Life and AD&D / Supplemental Life and AD&D

## Basic Life / Accidental Death & Dismemberment

Noble provides full-time employees with group life through New York Life and pays the full cost of this benefit. To update your beneficiary please go to the benefit page in Paylocity. The amount of this benefit is 1X annual salary to a maximum of \$250,000. The guaranteed issue amount is \$250,000.

## Supplemental Life/AD&D Insurance/Dependent Life

Employees who want to supplement their group life insurance benefits may purchase additional coverage on self, spouse and children. When you enroll yourself and/or your dependents in this benefit, you pay the full cost through bi-weekly payroll deductions.

Eligible for an additional 1x annual salary (Guarantee Issue is to a maximum of \$250,000) for the employee, \$10,000 for spouse, and \$5,000 for dependents.

**During enrollment** employees may elect to participate in this program. However, **any supplemental coverage elected outside of the initial enrollment period will be subject to Evidence of Insurability.** The employee will complete a medical questionnaire that will be submitted to the insurance company; they will look into your medical history and possibly send a paramedic to your home to do a physical. Once this is complete, they will send a notification to both you and Human Resources as to whether or not you are approved.

#### SUPPLEMENTAL LIFE INSURANCE PREMIUM

Age of Employee	Monthly rate per \$1,000 of coverage
< 30	\$0.06
30 - 34	\$0.08
35 - 39	\$0.10
40 - 44	\$0.14
45 - 49	\$0.23
50 - 54	\$0.35
55 - 59	\$0.60
60 - 64	\$0.90
65-69 At age 65, supplemental life insurance is reduced by 35%	\$1.50
70-74 At age 70, supplemental life insurance is reduced by 55%	\$2.33
75 - 79 At age 75, supplemental life insurance is reduced by 70%	\$3.51
80 - 84 At age 80, supplemental life insurance is reduced by 80%	\$5.66
Monthly premium for dependents	\$5.35 (regardless of number of dependents)

## **Short & Long Term Disability**

Noble offers short and long-term disability income benefits for full-time employees through New York Life. In the event you become disabled from a non-work-related injury or sickness, disability income benefits are provided as a source of income.

**Short-Term Disability** is available for newly eligible staff by filling out the application and does not need to be approved by New York Life. Please note that employees will be responsible to pay the premiums through payroll deduction to participate in this benefit.

Long-Term Disability will continue to be a company-funded benefit offered at no cost to the employee. Please see benefit details below.

Short-term Disability		
Benefits Begin	On the first of the month after 30 days of full-time employment	
Benefits Payable	Following a 7-day benefit waiting period; accumulated sick leave is treated as an offset in the policy	
Percentage of Income Replaced	60% of weekly earnings	
Benefit Duration	Up to 25 weeks	

Age of Employee	Rate per \$10 of Weekly Covered Benefit	
20 - 54	\$0.445	
55 - 59	\$0.494	
60 - 64	\$0.576	
65 - 99	\$0.632	

Long-term Disability			
Benefits Begin	Following 12 months of continuous employment		
Benefits Payable	Following a 180 Day Elimination Period		
Percentage of Income Replaced	60% of base pay		
Maximum Benefit	A maximum of \$5,000 per month		
Benefit Duration	Up to SSNRA = Social Security Normal Retirement Age		

## **Health Savings Account (HSA)**

Noble provides you the opportunity to pay for out-of-pocket medical, dental, and vision expenses with pre-tax dollars though a Health Savings Account (HSA).

You must enroll/re-enroll in the plan to participate for the plan year January 1 – December 31, 2024.

An HSA is like a flexible spending account in that you are eligible to pay for health care expenses with pre-tax dollars, but an HSA has some additional advantages:

- Money in an HSA can be used for future medical expenses on a tax-free basis.
- Unused money in an HSA is not forfeited at the end of the year; it is carried forward.
- Your HSA is yours to keep, which means that you can take it with you if you change jobs or retire. If you have any money remaining in your HSA after your retirement, you may withdraw the money as cash.

The maximum amount that you can contribute to an HSA in 2024 is \$4,150 for individual coverage and \$8,300 for family coverage. Additionally, if you are age 55 or older, you may make an additional "catch-up" contribution of \$1,000 annually.

Expenses paid from the HSA remain tax free as long as they are considered eligible "qualifying medical expenses" under IRS guidelines: Section 213(d). For further details on these eligibility requirements, go to <a href="https://www.treasury.gov">www.treasury.gov</a>.

Please note that you, not Noble, Inc, are accountable to the IRS for making sure you use these funds appropriately, so make sure to save your receipts!

#### How does an HSA work?

Part 1: Qualifying High Deductible Health Insurance Plan



Provides health care benefits after the deductible has been met.

Part 2: Health Savings Account



A health savings account can be funded with your taxexempt dollars, by your employer, by a family member or by anyone else on your behalf.

#### Who is eligible for an HSA?

Anyone who is:

- Covered by a high-deductible health plan (HDHP)
- Not covered under another medical plan that is not an HDHP
- Not enrolled in Medicare or
- You cannot be claimed as a dependent on someone else's 2024 tax return

## Flexible Spending Account (FSA)

Noble provides you the opportunity to pay for out-of-pocket medical, dental, vision, and dependent care expenses with pre-tax dollars through the Flexible Spending Accounts.

You must enroll/re-enroll in the plan to participate for the plan year January 1 – December 31, 2024.

A Health Care **FSA** is used to reimburse out-of-pocket medical expenses incurred by you and your dependents. A **Dependent Care FSA** is used to reimburse expenses related to the care of eligible dependents while you and your spouse work. Funds are available on January 1, 2024. If you are enrolled in the HDHP plan you may open a **Limited Purpose FSA** in addition to the HSA account that is to be used for limited dental and vision expenses.

Contributions to your FSA come out of your paycheck before any taxes are taken out. This means that you don't pay federal income tax, Social Security taxes, and state and local income taxes on the portion of your paycheck you contribute to your FSA. You should contribute the amount of money you expect to pay out of pocket for eligible expenses for the plan period. In the event that you do not use your entire Health Care FSA election amount by the end of the plan year, you can now **carryover up to \$200** of unused funds into the next plan year and use it for expenses incurred during that year.

Any amount in excess of \$200 remaining at the end of the year will not be refunded to you or carried forward to a future plan year. This is known as the use-it-or-lose-it rule.

The maximum that you can contribute to the **Health Care Flexible Spending Account** is **\$3,200**. The maximum that you can contribute to the **Dependent Care Flexible Spending Account** is **\$5,000** (for married filing jointly tax status and \$2,500 max for married filing separate tax status (each parent can contribute \$2,500 in married filing separate tax status).

All FSA participants will receive a debit card, allowing for immediate electronic access to FSA funds.

The following example shows how you can save money with a flexible spending account. Bob and Jane's combined gross income is \$30,000. They have two children and file their income taxes jointly. Since Bob and Jane expect to spend \$2,000 in adult orthodontia and \$3,300 for day care next plan year, they decide to direct a total of \$5,300 into their FSAs.

	Without FSAs	With FSAs
Gross income:	\$30,000	\$30,000
FSA contributions:	\$0	-5,300
Gross income:	\$30,000	\$24,700
Estimated taxes:		
Federal	-2,550*	-1,755*
State	-900**	-741**
FICA	-2,295	-1,890
After-tax earnings:	24,255	20,314
Eligible out-of-pocket		
Medical and dependent care expenses:	-5,300	<i>\$0</i>
Remaining spendable income:	\$18,955	\$20,314
Spendable income increase:		\$1,359

<sup>\*</sup>Assumes standard deductions and four exemptions.

<sup>\*\*</sup> Varies, assume 3%.

The example above is for illustrative purposes only. Every situation varies and we recommend that you consult a tax advisor for all tax advice.

## **Additional Benefit Offerings**

#### As a full-time Noble employee, you also receive the following benefits:

### **Employee Assistance Programs**

The Employee Assistance Program is a voluntary program offered to all Noble employees and members of their household. Noble offers two EAP options through Compsych EAP and IU Health Plans. These are <u>completely confidential</u> counseling programs that cover issues such as marital and family concerns, depression, substance abuse, grief and loss, financial entanglements, and other personal stressors.

#### Compysch EAP

Each eligible employee and family members may receive up to three free counseling visits per year, per issue at no charge. This benefit includes one free legal consultation. Services are available 24 hours a day, 7 days a week. Solutions EAP can be reached at 1-800-344-9752 and <a href="https://www.guidanceresources.com">www.guidanceresources.com</a>.

Compysch EAP also provides a great online resource filled with information on a wide variety of work/life topics, such as: You and your family members now have access to various counseling services including legal, financial, and work-life balance assistance and more!

#### IU Health Plans EAP

The IU Health Plans EAP is designed to help you and your family stay psychologically and emotionally healthy. Every EAP counselor has a wide range of experience and is state-licensed with multiple years of experience.

This EAP program also offers person-to-person phone access, 24 hours a day, 7 days a week, 365 days a year. There are also multiple locations for face-to-face appointments, as well as emergency appointments available.

Visit www.iuhealth.org/employeeassistance to learn more or call 317.962.8001

#### Retirement Plan

The Noble Retirement Plan Includes a 401(K) Plan through AUL/OneAmerica, which offers a \$1 for \$1 employer match up to 5% of your salary. Eligible after one year of continuous employment and 1000 hours of service. In alignment with the Secure 2.0 Act, after you have met the eligibility period, you will be automatically enrolled at 3%. You may change that enrollment higher or lower or opt out. IF you do not make any change, your percentage will automatically increase by 1% every January 1 until you reach 15%.

If you have any questions regarding Noble's Retirement Plan, please contact Jan Bowman @ j.bowman@mynoblelife.org.

## The time off benefits below are excluded from the per visit employees.

#### Paid Time Off (PTO)

Noble provides the opportunity for paid time away from work, for vacations, illness, and other personal reasons for full-time employees on the 1<sup>st</sup> of the month following 30 days. Time off accrues month-to-month, with the amount based on years of service in relation to the renewal date of January 1. Up to one week of PTO not used within the calendar year can remain in the PTO bank, with any additional time converting to Sick Time on January 1, up to the maximum of 60 days.

Please refer to Noble Personnel Procedure #5.3: Paid Time Off/Sick Time, for further details.

#### Holidays

Noble recognizes the following eight (8) Holidays, and full-time staff will receive an equivalent bank of Holiday benefit time: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, Thanksgiving Friday, Christmas Eve and Christmas Day. Please refer to Noble Personnel Procedure #5.4: Holidays, for further details.

#### Birthday

After five (5) years of service, employees will be given their birthday off with pay each year. Please refer to Noble Personnel Procedure #5.12: Birthday Day, for further details.

#### **Jury Duty**

Paid time off permitted for Jury and Witness Duty with appropriate documentation from the court, per Noble Personnel Procedure #5.11: Jury and Witness Duty. Any compensation from the court will be deducted from the benefit amount.

#### **Bereavement**

Full-time employees are allowed up to three consecutive days off from regularly scheduled duty with regular pay in the event of the death of the employee's spouse, domestic partner, child, stepchild, parent, stepparent, father-in-law, mother, mother-in-law, son-in-law, daughter-in-law, brother, sister, stepbrother, stepsister, or an adult who stood in loco parentis to the employee during childhood. Full-time employees are allowed one day off from regular scheduled duty with regular pay in the event of death of the employee's brother-in-law, sister-in-law, aunt, uncle, grandparent, grandchild or spouse's grandparent. Please refer to Noble Personnel Procedure #5.13: Bereavement Leave, for further details.

Noble, Inc. reserves the right to modify, suspend, or terminate any benefits program at any time. Each employee will be notified of any changes in the benefits program prior to the effective date of the change.

#### PCTY - 69007: Complete an Enrollment Event in Benefits Enhanced

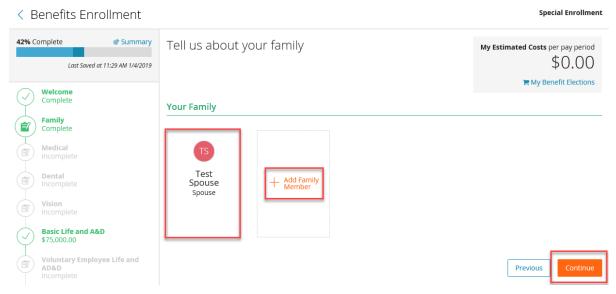
- 1. Access Benefits Enhanced.
- 2. Select **Action Needed** in the sidebar menu. This option only appears if an enrollment event is available.
- 3. Select Start.



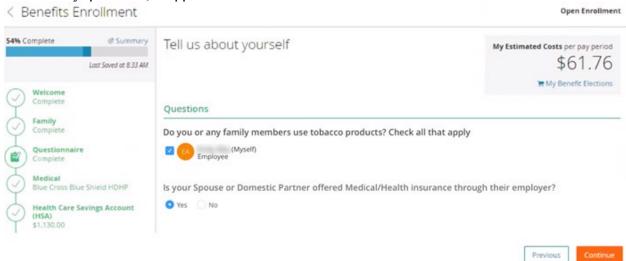
4. Select Start Your Enrollment.



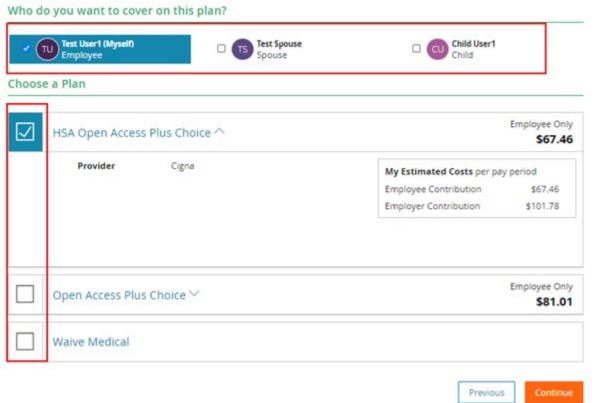
- 5. Review **Family** Information.
  - o Select Add Family Member to enter a new dependent.
  - o Select an existing dependent to change the dependent's demographic information.
  - Select Continue.



6. Answer any questions, if applicable.



- 7. Enter Benefit Elections.
  - Medical, Dental, Vision Plans
    - 1. Select the dependents to cover. The system will calculate a coverage tier and cost based on the dependents selected.
    - 2. Select the **checkmark** next to the appropriate **Plan** or **Waive** option.
    - 3. Select **Continue**.

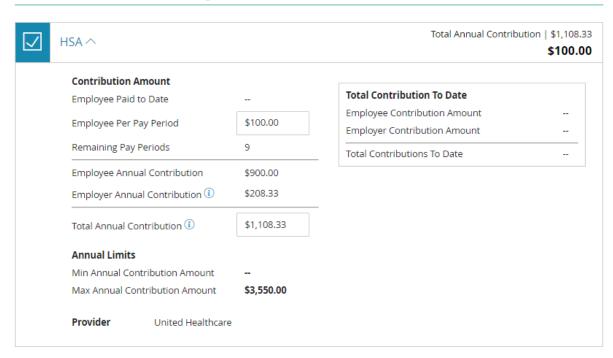


- Health Savings Accounts (HSAs) and Flexible Spending Accounts (FSAs)
  - 1. Select the **checkmark** next to the appropriate **Plan** or **Waive** option.
  - 2. Enter the appropriate Employee Per Pay Period or Total Annual Contribution amount.
    - Employees must enroll in the HSA to receive any applicable employer contribution, if enrolled in a qualified medical plan.

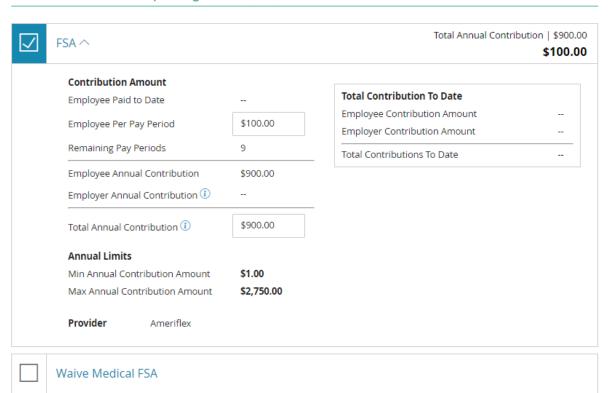
- Enter a \$0 Employee Per Pay Period amount to receive the employer contribution without an employee contribution.
- The amount that employees can contribute to the account gets limited by any contribution that the employer makes as well as the IRS annual limit.

#### 3. Select Continue.

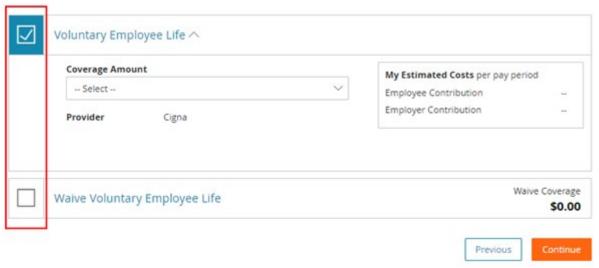
#### Contribute to a Health Care Savings Account (HSA)?



#### Contribute to a Flexible Spending Account (FSA)?



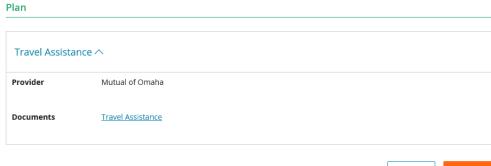
- Voluntary Employee, Spouse, Domestic Partner, or Child Life and AD&D plans
  - 1. Select the **checkmark** next to the appropriate **Plan** or **Waive** option.
  - 2. Select the appropriate Coverage Amount in the dropdown menu, if electing coverage.
  - 3. Select Continue.



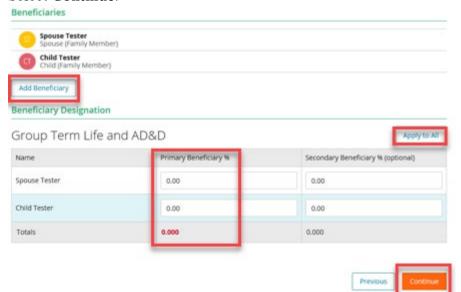
- Voluntary Disability
  - 1. Select the **checkmark** next to the appropriate **Plan** or **Waive** option.
  - 2. Select the appropriate Coverage Amount in the dropdown menu, if electing coverage.
  - 3. Select Continue.



- Employer Provided Benefits: Employees do not need to make an election in these plans, as the employer provides these benefits at no cost to the employee.
- Information Only Plans:
  - 1. Employees will not enroll in these plans in the Benefits Enhanced system.
  - 2. These plans provide employees with the information necessary to enroll elsewhere.



- 7. Designate Beneficiaries.
  - o Any dependents already in the system show as possible beneficiaries.
  - Select Add Beneficiary to enter additional beneficiaries.
  - Enter a Primary Beneficiary % for all listed plans.
  - Select Continue.



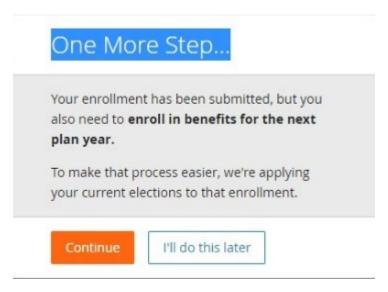
- 8. Review all enrollment information.
  - Select **Expand All** to display the details of each election.
  - Select a **Plan Type** in the Sidebar menu to make any necessary changes.



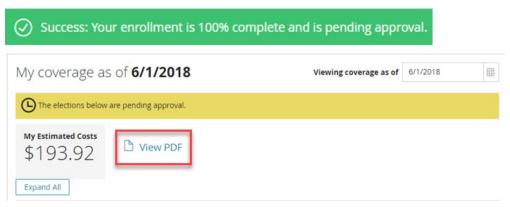
Select **Submit** to complete the enrollment.

Enroll in benefits for the next plan year, if applicable.

• Select **I'll do this later** to complete the enrollment for the next plan year now.



Select View PDF to view or print and save an Enrollment Confirmation Statement outlining the benefit elections made.



#### **Important Information:**

- Employees may need to submit an Evidence of Insurability form, if electing coverage over the Guaranteed Issue Amount, or if enrolling in coverage after the initial new hire enrollment period.
- For general Company 2000 Benefits assistance and questions, please submit a HR/Benefits ticket AskHR@Zendesk.
- For additional assistance, please reach out to Jan Bowman, Director of Human Resources Office 317-375-2701

Email: j.bowman@mynoblelife.org



## **Customer Service Contacts**

Vendor	Phone Number	Web Address
IU Health Medical	1-866-895-5975 1-866-895-5828	www.iuhealthplans.org iuhmembersvcs@iuhealth.org
United Healthcare Dental Group Number 1377975 Vision	1-800-896-4830 1-800-638-3120	www.myuhcdental.com www.myuhcvision.com
HSA Health Savings Account	1-800-631-3539	batinfo@paylocity.com
FSA (DBS) Flexible Spending Account	1-800-631-3539	batinfo@paylocity.com
New York Life Life and AD&D Short Term Disability Long Term Disability	1-800-732-1603	Group #FLX961195 Group# VDT601897 Group#BK960088
Compsych EAP Employee Assistance Program	1-800-344-9752	www.guidanceresrouces.com Web ID: NYLGBS
IU Health EAP Employee Assistance Program	1-800-745-4838, ext. 2	https://iuhealth.org/business- solutions/employee-assistance- program
One America Retirement Plan	1-800-249-6269 M-F 8:00 a.m. – 8:00 p.m.	www.oneamerica.com/login Group #G37571
Noble HR Jan Bowman - Director of HR	317-375-2701	j.bowman@mynoblelife.org

The information in this Enrollment Guide is presented for illustrative purposes and is based on information provided by the employer. The text contained in this Guide was taken from various summary plan descriptions and benefit information. While every effort was made to accurately report your benefits, discrepancies or errors are always possible. In case of discrepancy between the Guide and the actual plan documents, the actual plan documents will prevail. All information is confidential, pursuant to the Health Insurance Portability and Accountability Act of 1996. If you have any questions about your Guide, contact Human Resources.