



**Noble**  
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## COVID-19 Response: General Guidance

### General Guidelines to Promote Health & Wellness

The following guidelines have been developed with a goal of providing services in a way that helps promote the health and wellbeing of our staff and the people we serve.

#### Sanitizing All Spaces

Increased cleaning & disinfecting measures will occur before and after services each day by a professional cleaning service in accordance with CDC disinfection guidelines.

We will also clean & disinfect all high-touch surfaces at least three times daily, including:

- Doors, doorknobs & light switches
- Light switches & remote controls
- Walkers & other adaptive equipment
- Cell phones and home phones
- Touchscreens, keyboards & office surfaces
- Cabinet handles
- Tables and countertops
- Sinks and refrigerators
- All bathroom and kitchen surfaces
- Chairs & wheelchairs

#### Transportation

- ✓ Agency and staff vehicles will be wiped down before and after all transportation of individuals. Everyone will wear their facemasks.
- ✓ Individuals using IndyGo or other transportation are encouraged to wear face masks and wash hands thoroughly immediately after exiting the vehicle.

#### Social Distancing/Physical Modifications

Social distancing is the practice of deliberately increasing physical space between people to avoid spreading illness. The CDC recommends at least 6 feet of distance between all persons.

These steps will be implemented to maximize social distancing and minimize close contact:

- ✓ Both individuals served and staff will wear a facemask while in the facility. The exception to this will be when eating or drinking which should be done at least 6 feet away from others when possible.
- ✓ On arriving at Noble facility and after screening, individuals will move to their program or work area. Groups will not congregate.
- ✓ At the end of the day, individuals go straight to their transportation without congregating.
- ✓ Tables and chairs in the program or work areas will be spaced out at least 6 feet from each other. This spacing will be monitored, and adjustments made throughout the day.
- ✓ Small groups of individuals will be spaced throughout the buildings to minimize the number of individuals in any given area.
- ✓ Objects will not be shared between individuals without disinfection first. For example, basketball with multiple individuals will not occur but one individual shooting a basketball that will be disinfected afterwards can be an option.
- ✓ Reminders will be given on maintaining social distancing as needed.